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2018 GREENVILLE COUNTY RECREATION ATHLETIC FIELD REQUEST AGREEMENT

Thank you for your interest in reserving an athletic field(s) from Greenville County Rec. Please carefully review all the information in this request agreement and return this form to rdixon@greenvillecounty.org. Athletic field rental rates are based on demand and location. Please refer to the 2018 Rental Rates on Page 2. We look forward to serving you in your athletic field needs.

By completing this I agree to the following terms:

1. Completion and submission of this form represents a **REQUEST ONLY** for field space, not a guaranteed rental.
 2. I agree to all terms listed in this agreement and understand that this agreement will become a contract if accepted as a reservation.
 3. **I agree to the Liability Agreement located on Page 2.**
- Please complete only the fields with **red text** on page 3. The more thoroughly you are able to complete the form, the more efficiently we will be able to process your request.
 - For one-time rentals, full payment is due prior to facility usage.
 - For long-term rentals, at least half of the total fee is due prior to the first date of the rental, and the remaining balance is due mid-way through the term of the rental.
 - Any request for a facility rental should be submitted **at least 10 business days** prior to the first date of your requested rental. Requests submitted with fewer than 10 business days notice will not be considered.
 - The further in advance of your event we receive your request, the greater the likelihood we will be able to meet your needs.
 - Greenville County Rec reserves the right to terminate any reservation due to nonpayment or late payment.
 - A Greenville County Rec representative will follow up with you after receiving your request. Field availability and specific rental fees will be discussed at that time.
 - Field rentals do not include any equipment such as goals, portable mounds, cones, flags, etc.
 - Greenville County Rec reserves the right to change/cancel your reservation time, location, and/or duration with notice.
 - Greenville County Rec does NOT allow self marking of athletic fields. Any markings must be complete by Greenville County Rec. Please see page 2 for Marking Fees.
 - Failure to follow terms and conditions of renting athletic fields from Greenville County Rec could result in loss of your ability to rent athletic fields from Greenville County Rec in the future.
 - Email the completed request form on page 3 to Rich Dixon at rdixon@greenvillecounty.org. If you have any questions please email Rich or call him at (864) 288-6470, ext 134.

2018 Athletic Field Rental Rates

Effective July 1, 2016

Rates are based on popularity, demand, and maintenance of our parks. They are broken into 3 Tiers. Tier 1 represents the highest demand and Tier 3 represents the lowest demand. Please see the rates and the parks listed below to estimate your cost.

	YOUTH (per field/hour)	ADULT (per field/hour)
Practice	Tier 1: \$20 Tier 2: \$17 Tier 3: \$14	Tier 1: \$22 Tier 2: \$19 Tier 3: \$16
Games*	Tier 1: \$30 Tier 2: \$27 Tier 3: \$24	Tier 1: \$35 Tier 2: \$32 Tier 3: \$29
Games All Day*	Tier 1: \$210 Tier 2: \$200 Tier 3: \$190	Tier 1: \$245 Tier 2: \$235 Tier 3: \$225
Lights	\$20	\$20
Marking	\$55	\$55
Field Setup	\$65	\$65
Conestee Stadium Field: \$50 per hour & \$40 per hour for lights (less than 250 people)		
All rates are per hour, except marking, which is per field		
*Games may require additional fees to cover staff and/or security.		
25% increase applied if user resides Outside of Greenville County		
25% increase applied if event is for-profit		

Tier 1 Parks	Tier 2 Parks	Tier 3 Parks
<ul style="list-style-type: none"> -Conestee Park -East Riverside Park -Gary L. Pittman Memorial Park -Gateway Park -Herdklotz Park -Lakeside Park -Pavilion Recreation Complex -Southside Park 	<ul style="list-style-type: none"> -Butler Springs Park -Corey Burns Park -David Jackson Park -Greenville Tech Northwest Park -Northside Park -Piedmont Athletic Complex (Old Woodmont HS) -Shoeless Joe Jackson Memorial Park -Sterling Field 	<ul style="list-style-type: none"> -Idlewild Park -Lincoln Park -Loretta C. Wood Park -Monaghan Field -Piney Mountain Park -Slater-Marietta Park -Slater-White Field -Westside Park

Liability Agreement

USER hereby releases and holds Greenville County and Greenville County Parks, Recreation, & Tourism harmless from any liability for injury or damage to persons or property resulting from its use of the premises and shall indemnify Greenville County and Greenville County Parks, Recreation, & Tourism for any claims or damages, including attorneys' fees, arising hereunder. USER is responsible for obtaining liability insurance with a minimum of one million dollars (\$1,000,000) of coverage per event. A Certificate of Insurance verifying this coverage must be submitted to Greenville County Rec along with this form. The County of Greenville and Greenville County Parks, Recreation, & Tourism must be named as an "additional insured" in the policy. Greenville County Rec may require a higher aggregate amount of liability insurance coverage for some events.

***All Youth Rentals must also sign a Field Use Agreement before using our facilities. Including passed background checks or proof of passed background checks on coaches/volunteers.**

Permit #

**GREENVILLE COUNTY REC
ATHLETIC FIELD RESERVATION REQUEST FORM**

Event Start Date

DATE INQUIRY RECEIVED		TIME INQUIRY RECEIVED	AM PM
INDIVIDUAL'S NAME			
FULL ADDRESS			
TELEPHONE NUMBERS			
EMAIL ADDRESS			
NAME OF ORGANIZATION			
ACTIVITY OR NATURE OF RENTAL			
PARK / FIELD(S) YOU ARE REQUESTING			
APPROXIMATE ATTENDANCE			
BEGINNING AND ENDING DATES OF POTENTIAL RENTAL			
DAYS & TIMES OF POTENTIAL RENTAL			
OTHER FACILITIES BEING REQUESTED			
WILL YOU NEED TO USE LIGHTS AT YOUR EVENT?			
WILL YOU NEED THE ATHLETIC FIELD(S) LINED FOR YOUR EVENT?			
IS THIS EVENT FOR YOUTH OR ADULTS?			
WILL YOU BE CHARGING ADMISSION TO THIS EVENT?			
WILL PARTICIPANTS IN THIS EVENT BE CHARGED A REGISTRATION OR ENTRY FEE?			
OTHER INFORMATION OR SPECIAL INSTRUCTIONS:			

Greenville County Rec USE ONLY BELOW THIS LINE

MAINTENANCE REQUIREMENTS				
TENTATIVE PRICE QUOTED TO CLIENT				
STATUS OR FOLLOW-UP ACTION				
FINAL PRICE		NOTES, COMMENTS, AND OTHER INFO		
DEPOSIT (AT LEAST HALF)				
REMAINING BALANCE				
DATE REMAINING BALANCE DUE				
CONFIRMED (DATE)				
ENTERED IN RENTAL MATRIX (DATE)				
ENTERED IN REC TRAC (DATE)				COI:
		Date Paid _____	Receipt _____	

User acknowledges that it is operating independently and neither User nor any of User's employees or agents are employees or representatives of Greenville County Rec. User shall release and hold Greenville County Rec harmless from any liability for injury or damage to persons or property resulting from its use of this facility, and shall indemnify Greenville County Rec for any claims or damages arising hereunder. I understand that once the agreement becomes a reservation I become financially obligated to the terms of the contract. By signing this agreement, I agree to all terms listed in the agreement.

SIGNATURE OF POTENTIAL RENTER _____ **DATE** _____