



Dear Olympic Town Vendor,

Special Olympics Greenville's Spring Games at Furman University will be **Wednesday, April 8** (rain-date: April 9). We are excited to host an anticipated 1300 athletes this year and invite you to help us provide a vibrant Olympic Town for our athletes. Olympic Town is an area that offers games, entertainment, food, Polaroid pictures, and more - giving our athletes something to do when they are not competing.

In addition to providing a carnival-type game or activity, we ask Olympic Town vendors to:

- **Provide small prizes** (key chains, toys, sun visors, sports bottles, etc.) for **approx. 1,300 Special Olympics athletes** (ages 5-90)
- **Be responsible for supplying a tent**

You're free to get creative in your plans. If you have questions about how to get involved, we are glad to help.

Another option for organizations with extra volunteers is to provide a water station throughout the event. Just like in Olympic Town, organizations that assist with water stations have the opportunity to bring their own tent, advertise, interact with athletes, and be a part of the festivities. *If you're not able to volunteer as an Olympic Town Vendor/Water Station Sponsor, feel free to call and discuss other options such as helping with set-up on Tuesday, April 7.*

Please consider supporting Greenville's Special Olympics athletes in whatever capacity works best for your organization. To register, complete the "Olympic Town Vendor Registration" and submit it by Friday, March 13. Please contact us with any questions:

Lara Ceisel
Area Director
lceisel@greenvillecounty.org

Joni Dilworth
Event-Day Olympic Town Coordinator
jdilworth@greenvillecounty.org

If you are no longer the appropriate contact person, please forward.

Sincerely,

Lara Ceisel

Area Director - *Special Olympics Greenville*
lceisel@greenvillecounty.org, 864-288-6470 x 120

(OVER)



IMPORTANT EVENT-DAY INFORMATION/FAQ's:

- **Olympic Town vendors must arrive for set-up prior to athlete arrival.** For the safety of our athletes, please plan to arrive, unload vehicle and park by 8:30am. Furman Public Safety will not allow vehicle access to Olympic Town after 8:30 am!
- After parking, you may set-up your booth.
- Once your booth/station is ready, please join us for the Opening Ceremony (NEW TIME: 10:15am).
- Olympic Town opens at 10:45am and closes by 1:30pm.
- Olympic Town Packet - parking passes, volunteer tee-shirts (if purchased) and other information will be available for pick-up at the Greenville County Recreation Office (4806 Old Spartanburg Rd. Taylors, 29687) beginning Tuesday, March 31 – Friday, April 3.
- There are no fees associated with providing an Olympic Town Vendor Booth at Special Olympics Spring Games.
- Athletes will be issued a "punch-card" to ensure that all of our participants can enjoy each Olympic Town booth equally. Feel free to have a stamp or hole-punch to mark athletes' cards.



Area 4 Spring Games at Furman University
Wednesday, April 8, 2020 (rain-date: April 9)

Olympic Town Registration

YES, we would like to participate in OLYMPIC TOWN 2020!!!

Name of Organization: _____

Address: _____ City: _____ State: _____ Zip: _____

Contact Name: _____ Email: _____

Phone: _____ # of Parking Passes Needed (1/ vehicle): _____

♦ Activity your organization will provide (if face painting, please call): _____

♦ Describe the amount of space needed (typical space provided is 10'x10'). List any special requirements (electricity, etc.). **We strongly encourage organizations to provide their own tents.** Tables and chairs will be provided. _____

♦ Are you able to help with Olympic Town set-up on Wednesday, April 8, from 7-8am, or with tear-down from 1:30-2:30pm? Please indicate YES or NO, and which time frame here: _____

♦ Do you plan to provide a water station? _____

♦ Please indicate your **requested** time for Olympic Town Packet pick-up (includes required parking passes). Available times are 9am-5pm, Tuesday, March 31 - Friday, April 3 (we will confirm via email). _____

PLEASE SUBMIT YOUR REGISTRATION BY FRIDAY, MARCH 13 TO:

Lara Ceisel

EMAIL: lcisel@greenvillecounty.org

FAX (864) 288-6499 (if faxing, please confirm that we have received your fax)

PHONE (864) 288-6470 ext. 120

THANK YOU!