



## Community Centers

# 2026 Summer Camp Parent/Guardian Handbook

### Elementary Summer Day Camp

**June 1 – July 31 (closed July 3)**

Monday – Friday

7:30 a.m. – 6:00 p.m.

Ages: 6-11 entering grades 1-6 (in August 2026)

#### Locations:

**Brutontown Center:** (864) 233-4669 – 200 Leo Lewis Street, Greenville, SC 29609

**Freetown Center:** (864)-295-3567 – 200 Alice Avenue, Greenville, SC 29611

**Mt. Pleasant Center:** (864) 299-3220 – 710 S. Fairfield Road, Greenville, SC 29605

**Slater Hall Center:** (864) 610-2254 – 5 Whitney Street, Slater, SC 29683

**Staunton Bridge Center:** (864) 509-1401 – 165 Staunton Bridge Road, Greenville, SC 29611

**Sterling Center:** (864) 235-4026 – 113 Minus Street, Greenville, SC 29601

### Teen Leadership Camp

**June 1 – July 31 (closed July 3)**

Monday – Friday

7:30 a.m. – 6:00 p.m.

Ages: 12-14 entering grades 7-9 (in August 2026)

#### Locations:

**Mt. Pleasant Center:** (864) 299-3220 – 710 S. Fairfield Road, Greenville, SC 29605

**Sterling Center:** (864) 235-4026 – 113 Minus Street, Greenville, SC 29601



*“Creating Community Through People, Parks, and Programs.”*

**Our Mission:**

The mission of Greenville County Parks, Recreation, & Tourism is to enhance the quality of life in Greenville County through the provisions of park facilities and recreation services that promote the health and well-being of our people, our community, our environment, and our economy.

Greenville County Rec is the largest provider of public leisure opportunities in the Greater Greenville area. The agency manages 49 varied parks that provide activities from casual picnicking to ice skating. In addition, Greenville County Rec offers a variety of programs for all citizens of all ages. Swim teams, tennis, youth and adult sports, senior adult programs, after-school programs, and programs for special needs are just a few of the opportunities that are available year-round. For further information on Greenville County Rec programs and events, visit our website at [www.greenvillerec.com](http://www.greenvillerec.com).

Greenville County Parks, Recreation & Tourism invites and welcomes individuals with disabilities to enjoy our programs and facilities. **If you need a modification**, please reach out to us so we can meet with you and make a plan. Contact April Jackson, Community Center District Manager, at (864) 467-3332 or [apjackson@greenvillecounty.org](mailto:apjackson@greenvillecounty.org).



Greenville County Rec has proudly earned the prestigious CAPRA Accreditation through the National Recreation & Park Association. This honor secures Greenville County Rec’s position as one of America’s elite parks and recreation departments. Of more than 10,000 public parks and recreation agencies in America we are now one of about 150 to achieve this distinction. This mark of distinction indicates that our Parks, Recreation, & Tourism Department has met rigorous standards related to the management and administration of lands, facilities, resources, programs, safety, and services.



Greenville County Rec is proud to be Advocates for Children. In partnership with the Center for Child Counseling, we have committed to training our staff in their CampSafe Program. Our staff are trained and empowered on how to recognize, react, and respond to campers experiencing the impact of Adverse Childhood Experiences (ACEs) and childhood trauma. Our responsibility is to build Safety, Connection, and Community with our campers and strive to provide an environment that protects and safeguards them while promoting play, recreation, and friendships. For more information on CampSafe and the Center for Child Counseling, visit their website at [www.centerforchildcounseling.org](http://www.centerforchildcounseling.org).

**WELCOME TO THE COMMUNITY CENTERS DIVISION!!!**  
**Summer Camp Program Policies & Procedures**

**OUR #1 PRIORITY IS THE SAFETY OF OUR CAMPERS.**

**OUR #2 PRIORITY IS THE HEALTH & WELL-BEING OF OUR CAMPERS (holistic approach).**

**OUR #3 PRIORITY IS TO CREATE AN ENVIRONMENT THAT PROMOTES FUN, RECREATION AND PLAY.**

**Non-Discrimination**

We pride ourselves on being responsive and receptive to every child and parent/guardian’s need within our program regardless of income level, disability, sex, race, gender, religion, age or national origin.

**ADA Compliance**

Greenville County Parks, Recreation, & Tourism invites and welcomes people with disabilities to enjoy our programs. If a participant indicates a need for support because of a disability, our staff will contact you to discuss what Greenville County Rec can do. If information is not made available to Greenville County Rec, we reserve the right to delay participation so we may consult with the participant and/or family of the participant in an effort to plan for reasonable modifications.

For answers to questions about our supports, please contact April Jackson, Community Center District Manager, at (864) 467-3332 or at [apjackson@greenvillecounty.org](mailto:apjackson@greenvillecounty.org).

**Greenville County Rec Administration and Community Centers Management**

The Administrative Office is located at 4806 Old Spartanburg Road, Taylors, SC 29687. Office hours are Monday-Friday, 8:30 am to 5:00 pm. The office contact phone number is (864) 288-6470.

The Community Centers Division of Greenville County Rec offers six (6) summer camp locations. For details on any programs, please contact the Management Staff at the Centers listed below:

<u>Center Name</u>	<u>Phone #</u>	<u>Address</u>	<u>Managers</u>
Brutontown	864-233-4669	200 Leo Lewis St., Greenville, SC 29609	Gennie Stewart, Mgr. <a href="mailto:gestewart@greenvillecounty.org">gestewart@greenvillecounty.org</a> Aaliyah Brown, Asst. Mgr. <a href="mailto:aabrown@greenvillecounty.org">aabrown@greenvillecounty.org</a>
Freetown	864-295-3567	200 Alice Ave. Greenville, SC 29611	Chantelle Richardson, Mgr. <a href="mailto:chrichardson@greenvillecounty.org">chrichardson@greenvillecounty.org</a> Asiah Fuller, Asst. Mgr. <a href="mailto:asfuller@greenvillecounty.org">asfuller@greenvillecounty.org</a>
Mt. Pleasant	864-299-3220	710 S. Fairfield Rd. Greenville, SC 29605	Angela Johnson, Mgr. <a href="mailto:anjohanson@greenvillecounty.org">anjohanson@greenvillecounty.org</a> Rhondi Hackett, Asst. Mgr. <a href="mailto:rhackett@greenvillecounty.org">rhackett@greenvillecounty.org</a>
Slater Hall	864-610-2254	5 Whitney Street Slater, SC 29683	Zachary Deuerling, Mgr. <a href="mailto:zdeuerling@greenvillecounty.org">zdeuerling@greenvillecounty.org</a> Stephanie Carson, Asst. Mgr. <a href="mailto:scarson@greenvillecounty.org">scarson@greenvillecounty.org</a>
Staunton Bridge	864-509-1401	165 Staunton Bridge Road Greenville, SC 29611	Latarsha Dixon, Mgr. <a href="mailto:tsmall@greenvillecounty.org">tsmall@greenvillecounty.org</a> Dakarai Sadler, Asst. Mgr. <a href="mailto:jsadler@greenvillecounty.org">jsadler@greenvillecounty.org</a>
Sterling	864-235-4026	113 Minus Street Greenville, SC 29601	Paulett Brooks, Mgr. <a href="mailto:pbrooks@greenvillecounty.org">pbrooks@greenvillecounty.org</a> Josh Glanton, Asst. Mgr. <a href="mailto:jglanton@greenvillecounty.org">jglanton@greenvillecounty.org</a>

## Camp Fees & Policies

### ELEMENTARY SUMMER DAY CAMP

June 1 – July 31 (No camp on Friday, July 3)

**Locations:** Brutontown Center, Freetown Center, Mt. Pleasant Center, Slater Hall Center, Staunton Bridge Center, and Sterling Center

**Ages:** 6 – 11 and entering grades 1-6 (in August 2026)

**Fees:** \$405.00 (Greenville County resident) includes \$50 non-refundable registration fee  
\$507.00 (non-resident) includes \$63 non-refundable registration fee  
\$150 deposit due at time of registration for Greenville County residents  
\$163 deposit due at time of registration for non-residents  
Limited scholarships are available beginning on Monday, February, 2 2026.

- Please check with the Manager of the camp for more details; scholarships are first complete, first served (general information can be found at [www.greenvillerec.com](http://www.greenvillerec.com)).

### TEEN LEADERSHIP CAMP

June 1 – July 31 (No camp on Friday, July 3)

**Locations:** Mt. Pleasant Center and Sterling Center

**Ages:** 12-14 entering grades 7-9 (in August 2026)

**Fees:** \$475.00 (Greenville County resident) includes \$50 non-refundable registration fee  
\$595.00 (non-resident) includes \$63 non-refundable registration fee  
\$150 deposit due at time of registration for Greenville County residents  
\$163 deposit due at time of registration for non-residents  
Limited scholarships are available beginning on Monday, February, 2 2026.

- Please check with the Manager of the camp for more details; scholarships are first complete, first served (general information can be found at [www.greenvillerec.com](http://www.greenvillerec.com)).

### Registration and Payment Policy

- Registration Options: (registration opens Monday, February 2, 2026)
  - Registration forms are available on-line, at centers, or Greenville Co. Rec's main office.
  - On-line registration is available at [www.greenvillerec.com](http://www.greenvillerec.com).
  - In-person registration is available at each center (check with Manager for office hours – see **Center** contact information below).
  - In-person registration is also available at Greenville Co. Rec's main office, 4806 Old Spartanburg Road, Taylors SC 29607.
- All camp fees must be paid in full by Friday, May 1, 2026 at 5:00 PM.
- Cash, Credit Cards (Visa, MasterCard, Discover, and American Express are accepted) and checks are accepted. **Checks must be made payable to GREENVILLE COUNTY** and include a valid phone # and Driver's License # (or Stated issued ID #) on the check. ID must be shown with all check payments.
- You must pay the required deposit at registration if you would like to reserve a space for your child or you may pay the full amount. Registration is first complete, first served until camp is full.
- **REFUNDS – NO REFUNDS AFTER FRIDAY, MAY 1, 2026 at 5:00 PM.**

### Contact the individual community centers (listed below) for questions or to register.

Brutontown Center – 864-233-4669

Slater Hall Center – 864-610-2254

Freetown Center – 864-295-3567

Staunton Bridge Center – 864-509-1401

Mt. Pleasant Center – 864-299-3220

Sterling Center – 864-235-4026

Also, for additional questions or information, contact April Jackson, Community Center District Manager at (864) 467-3332 or [apjackson@greenvillecounty.org](mailto:apjackson@greenvillecounty.org) or call the Greenville County Rec main office at 864-288-6470.

## Community Centers Division 2026 Summer Camp Operating Plan and Safety Guidelines

In order to ensure that **SAFETY IS OUR #1 PRIORITY**, Greenville County Rec follows the CDC, DHEC, and Governor’s Guidelines for Day Camps, as well as recommendations from the South Carolina Recreation and Parks Association, the National Recreation and Parks Association, and the American Camping Association Guidelines for public health and safety.

### Communication

- Parent/guardian information meeting will be an in-person meeting for all camps at each individual center.
  - **Thursday, May 28 @ 6:00 pm.**
  - Meet staff, review current and/or new guidelines, review summer calendars, and answer questions.
- Parents need to keep their contact information updated.
  - Notify staff of any changes to phone, email, or address.
  - Ensure more than one or two additional contacts.

### Typical Day at Camp \*subject to change\*

7:30-8:30	8:30-9:00	9:00- 12:00	12:00-1:00	1:00-1:30	1:30-4:30	4:3-5:00	5:00-6:00
Arrival/Open Play	8:30-9:00 (morning snack not provided, camper can bring a healthy snack of choice)	1 <sup>st</sup> Rotation of group activities (groups are based on age and/or grade level)	Lunch (meal is provided; however, camper can also bring a healthy lunch of choice)	Meditation (a quiet and calm time for rest and relaxation)	2 <sup>nd</sup> Rotation of group activities (groups are based on age and/or grade level)	Snack (healthy snack provided; however, camper can bring a healthy snack of choice)	Departure/Open Play

A typical day at camp is design to promote rigorous run, jump, and play that promote health and wellbeing. Approved guest speakers are also a part of our “typical day” at camp. Please speak with your camp manager for list of activities, crafts, fieldtrips, and approved guest speakers.

### About our Summer Camp Staff

Greenville County Rec takes pride in our staff. We are very diligent when it comes to hiring staff who are knowledgeable of programs and activities and actively engage with the campers during the activities. We maintain a one staff member to fifteen campers’ ratio (1:15). Our minimum qualifications for the position are:

- 18 years or older with a high school diploma or GED;
- Clear a comprehensive background check and drug screening;
- Certified in First Aid, CPR, and AED;
- Certificate from CampSafe at the Center for Child Counseling - recognize, react to, and report child abuse and neglect; and
- Ten (10) hours of annual training in professional development: CATCH (Coordinated Approach To Children’s Health) training, Emergency Management Procedures, OSHA Safety Training, and additional trainings in safety and program planning.

## Signs of Illness

- If parents/guardians notice their camper is not feeling well, or showing signs of illness, parents **must** keep camper home and monitor for 24 hours.
  - Including but not limited to a fever of 100.4 or above; open wounds, infections or fungal diseases such as lice or ring worms; and any other conditions that may be contagious. Parents should notify Camp Managers of any possible exposures within the camp. If necessary, a doctor's note (or parent letter) will be required for the child to return to camp.
- If staff notices signs of illness during the day, camper's temp will be taken.
  - 100.4 or above – parent must pick child up within one hour of notification.
  - For other illnesses such as headaches, stomach aches, etc., parents will be notified of child symptoms and asked to pick child up within one hour as well.
    - Staff are not allowed to provide any medications unless prescribed by a doctor (see Medical Needs section below).
  - Camper will be isolated from other campers until departure.
    - Main Offices will serve as "medical stations".

## Medical Needs/Medications

Center Managers may keep prescribed medication on a daily or **weekly** basis in a lock box or bag. They will directly monitor/supervise/distribute the administration of medicines or testing procedures as required. Please send the medication only in its original container. Be sure that it is clearly labeled with your child's name on it, the name of the medicine and dosage. The parent must give the medication to a Manager each morning or at the beginning of the week. There is also a permission form that you will need to complete that must be on file by the first day your child attends camp (please request a copy of the form from your site's Manager at registration). You (or your representative) will also be required to sign the medications in and out daily or weekly. A sharp box will be available if needed for needles, finger prickers, or other sharp items which are considered a biohazard. **(See Center Manager for more details)**

If your child is injured and requires more than basic first aid, the following steps will be taken:

- Staff will call 911.
- Staff will notify parent/guardian.
- If parent guardian is not available, the emergency contact listed on the registration form will be contacted.
- If no one on the registration form can be contacted or if it is imperative that the child be immediately transported for care, a Greenville County staff member will accompany the child.
- Paramedics will take the injured and /or sick child to the nearest hospital.
- Greenville County Rec staff will continuously call the parent/guardian/emergency contact until someone is reached.

## Hygiene Practices

- Hand sanitizing and handwashing daily and after any opportunity to come in contact with any potential contamination.
  - After all restroom use.
- Review proper handwashing with campers periodically.
- Monitor proper hand-washing when possible.
  - Before and after meals.
  - Between rotations.

## Sanitation

- Clean frequently used surfaces as needed, especially at the end of each day.
  - Door handles as needed.
- Clean all surfaces at the end of each day.
  - Tables, chairs, restrooms, floors, door handles, etc.
- Clean restrooms periodically throughout the day as needed and after all bathroom breaks (group).
- Staff will check/clean playgrounds and outdoor grounds daily for trash and other objects.

## Drop Off/Check-in Procedures

- Drop off will be between 7:30 AM and 8:00 AM each morning in the parking lot.
  - Parents may remain in their vehicles (or “walk-up” parents should meet staff in the entranceway to the center).
  - Staff will meet the camper at the car or parking lot and sign him/her in for the day.
  - No personal items allowed at camp (see exceptions in Programming Supplies section below).
    - No phones/electronics, toys, etc. (except for TEEN CAMP special events).
- Parents dropping off outside of scheduled drop off times or during inclement weather **must** call the center from the parking lot or enter the building to drop off the camper.
  - Staff will meet the child at the door or entranceway.
  - **PLEASE DO NOT DRIVE OFF UNTIL YOU SEE STAFF WITH YOUR CHILD.**

## Pick Up/Sign-out Procedures

- Pick up will be between 5:30 PM and 6:00 PM each evening in the parking lot.
  - Parents may remain in their vehicles.
  - Staff will walk the camper to the vehicle for sign out.
- Parents picking up outside of scheduled times or during inclement weather must call the center from the parking lot or enter the building for sign-out.
- All those approved for pick-up must also show a state issued photo ID when signing out the camper.

## Drop Off/Pick-Up Additional information

- **Come Inside:** At any time that you, the parent, want to come in to the center to talk to staff, please feel free to do so. The drop off/pick up procedures are intended to try to be efficient with your time but not to dismiss contact with you. **Please have your ID.**
- **IMPORTANT:** The staff will release a child to those listed on your registration information. If the sign out staff do not recognize you, **a photo ID will be required** before a child is released into your custody. It is helpful to **ALWAYS have your ID** with you when picking up your child in case a substitute counselor has had to come in at some point during the day. If they don't know you, they will ask you to get your ID. Please do not get upset with our staff, they have been instructed to ask for ID from Greenville County Rec Management and it is for the safety of your child. **Please be patient.**
- **Pick Up Changes:** If you would like someone not listed on your registration information to pick up your child, you must **contact your Center Manager (texts are not acceptable)** or send a written note with your child stating who will be picking him/her up and a contact number. **This person will be required to show his/her ID.**
- If your child is allowed to walk to and from camp, the parent/guardian must send a written note giving permission for your child to walk to and from home; the note should also state what time that the child should arrive daily. This child will not be allowed to come and go from camp during the camp program. Keep in mind the field trip and waterpark schedule when allowing your child to walk. Any child under the age of 8 **will not be allowed** to do this unless accompanied by an older sibling. Walkers will be signed out by staff and released to walk home at 5:30 PM each day.
- **Late Pick-Up**
  - **BASED ON THE TIME/CLOCK KEPT AT CAMP**, if you arrive after 6:00 PM when the program has ended for the day, **a \$1.00 per minute late fee** is charged per household which must be paid before your child can

return to the camp the next day. Consult with your Manager for instructions on how/where to pay the late fees. Remember, your child cannot return to camp until the fee has been satisfied.

### **Programming Supplies**

- Greenville County Rec will provide all general program supplies and equipment needed for the operation of the activities of camp, including arts/craft supplies, balls and other activity equipment, and education and recreation games.
- **Parents will need to provide individual storage crates or book bags on the first day of camp for each camper's use throughout the summer.**
  - Storage crates will be sanitized weekly.
- **Parents will need to provide a water bottle daily to be filled at approved water stations.**
- **Additional items allowed:**
  - Campers are also allowed to bring a book weekly to be kept in their storage crate.
  - Campers are also allowed to bring a blanket or towel for the week for meditation time.
  - Sunscreen (**in spray form** to be left in storage crate throughout summer) must be provided by parents on the first day of camp for use throughout the summer.
  - Campers are allowed a cap or hat for outdoor use.
- Lunch and afternoon snack will be provided by camp (please see Other Important Stuff Section below).

### **OTHER IMPORTANT STUFF!**

**Wear a Smile, T-shirt and Sneakers (closed toed shoes), and Sunscreen EVERYDAY!**

The Camp T-shirt **must** be worn whenever we are away from camp for field trips (**please** put your child's name inside his/her shirt). **CAMPERS WILL GET DIRTY FROM OUTSIDE PLAY AND OTHER ACTIVITIES!** Please wear comfortable clothes and sneakers instead of sandals. We are very active and sneakers are safer. **No flip flops or slides please!**

Campers may be asked to bring swimsuits on non-waterpark field trips days; we may play water games at camp (boys' swimsuits must have a drawstring). On waterpark visit days, your child should come to camp wearing his/her bathing suit underneath clothing. This speeds up the process of entering the waterpark. For additional sun protection, tight fitting swim shirts are helpful.

**WE CAN'T STRESS ENOUGH THE IMPORTANCE OF SUNSCREEN AND HYDRATION!** We highly recommend and encourage waterproof/sweatproof sunscreen **SPRAY (not lotion)** with at least an SPF of 50. Please help us instruct and remind your child about the importance of applying sunscreen. Please apply before you leave for camp each day due to outside activities. The Counselors will remind campers about reapplying before going to the waterpark and before and after water activities or outdoor activities. We will use the buddy system (if needed) when applying **SPRAY** sunscreen.

We have water fountains at all locations; however, please feel free to send extra water DAILY! Staff will provide water breaks throughout the day; however, **PLEASE HELP REMIND YOUR CHILD ABOUT STAYING HYDRATED THROUGHOUT THE DAY.**

### **LUNCH AND AFTERNOON SNACK**

Greenville County Rec will provide daily lunch and an afternoon snack to all participants. Greenville County Rec is a partner agency of Livewell Greenville, "Making the Healthy Choice, the Easy Choice." Our snacks and lunch items will be nutritious in content and value. Campers should eat a morning snack or breakfast each day before attending camp. However, a scheduled morning snack time is provided for campers who choose to bring a morning snack or breakfast.

If you choose to send your own snacks or meals, please send appropriate snacks and drinks: fruit, granola bars, string cheese, carrots & dip, sandwiches, etc. If your child brings his/her own food, please pack it in a small cooler with your child's name on it (no glass containers). If you have more than one child attending camp, we **highly recommend** that

each child have his/her own cooler for lunch, drinks, and/or snacks. **These items should not require the use of refrigeration or a microwave.** **TIP:** Freeze water bottles to use as ice packs in the coolers and your child can drink it later in the day!

### **PERSONAL BELONGINGS**

Greenville County Rec **will not** be held accountable for valuables such as game systems, personal electronic devices, jewelry, excess money, etc. that are brought to camp. **CELL PHONES OR SMART WATCHES ARE NOT PERMITTED AT CAMP. WE HIGHLY DISCOURAGE SENDING ANY OF THESE ITEMS TO CAMP** (except special programmatic days for Teens only). **PLEASE CHECK** your child's belongings (towels, bags, swimsuits, coolers, sunscreen, etc.) before and after camp each day.

***Our amazing activities and events will be enough to keep the campers entertained throughout the day.***

### **Program Operations**

- Program Calendars
  - Community Center campers will receive a monthly Camper's Calendar, which includes activities, field trips, and times of events. **Please note:** programs/field trips are subject to change due to inclement weather or transportation problems. Message Boards will provide daily updates on any changes.
- Approved volunteers will be allowed to assist with specialized programs and activities.
- There may be camp-wide special events or collaboration events among two or more centers.

### **Field Trips/Transportation**

Field Trips are included in the registration. Campers will be transported to waterparks and other County locations by Greenville County vehicles (full size buses and mini buses). We use certified bus drivers with commercial driver's license and our camp staff. All of our staff who may be driving a vehicle attends a mandatory driver's improvement training class provided by the County of Greenville.

- Field Trips (once per week) will be to Greenville County Rec water parks (7<sup>th</sup> Inning Splash, Otter Creek, and Discovery Island).
- Additional field trips may be scheduled as applicable.

### **Bus Rules** (please review with your child):

1. Stay seated while the bus is moving.
2. Keep all body parts and personal items inside the bus window.
3. Talk in low voices.
4. Do not throw any objects out the window.
5. Do not distract the driver.
6. Obey your counselor.
7. Violation of ANY of these rules may result in forfeiture of field trip(s).
8. ***Make the bus driver's day.....smile and say thank you!***

### **Waterpark Information (7<sup>th</sup> Inning Splash, Otter Creek, and Discovery Island)**

1. Certified lifeguards will be on duty at all times. Campers who fail to obey waterpark rules will be disciplined according to facility procedure.
2. **Proper swim attire is required.** No cutoffs, shorts, leotards, or metal details are permitted.
3. All children under 42 inches tall must wear a lifejacket at all times within the waterparks. You may provide a US Coast Guard approved life jacket for your child or the waterpark will provide one.
4. Diving, running, pushing, shoving and rough play is not permitted or no long breath holding underwater.
5. Campers may swim in the deep end at 7<sup>th</sup> Inning Splash upon completion of the swim test administered by the facility.

6. No outside food or drink is permitted. Campers may purchase food in concessions if they bring additional money to do so. All food must remain in the designated concession areas.
7. Campers with contagious conditions, open wounds, infections or fungal diseases are not allowed in the water until the parent notifies the camp staff, with a doctor's note, that the child has been cleared for swimming.
8. The waterpark management reserves the right to take action to limit any situations within the park that may not be within the best interest of the general public.

## **SUMMER CAMP HOUSE RULES AND DISCIPLINARY POLICIES**

### **House Rules**

In order for everyone to have a safe and enjoyable program experience, all campers must demonstrate good behavior and respect for others by following our general program house rules (specific listed house rules vary by site):

- Show Respect and Manners
- Focus on Your Activity
- Keep Your Area Clean
- Respect Personal Space and Belongings
- BE KIND

Campers are expected to adhere to our **CAMPER CODE OF CONDUCT** (see page #12). It is the responsibility of the parent or guardian to read the Camper's Code of Conduct and the Disciplinary Policy (below) to his/her child so that he or she will know the expectations regarding discipline while participating in the program. Staff will also review the information with campers.

**FOR SAFETY**, certain behaviors cannot be tolerated. These behaviors may result in a child's suspension or termination from the program. If such behaviors occur, parents will be notified and will be expected to support and work with the summer camp staff on a behavior plan if necessary.

### **Physical Assault or Verbal Threats**

**Greenville County Rec has a "Zero Tolerance" policy for physical violence, including direct, indirect, or veiled threats about violence, including gun violence or death threats. These offenses will receive an automatic three (3) day suspension. Staff will complete an incident report speaking to all parties involved. Under the discretion of the Manager, District Manager and GCPRT Directors, additional discipline action may be taken, including and not limited to, suspension and/or termination of services.**

### **Disruptive Behavior**

Types of behavior which are disruptive and not conducive to a pleasant summer camp experience will not be tolerated.

These types of behavior include but are not limited to the following:

- Lack of respect for staff/counselors/campers (i.e. talking back, verbal and/or physical abuse)
- Pushing/Inappropriate touching (minimum one day suspension; length of suspension depends on the circumstances – see physical assault above)
- Damage to ANY property/equipment
- Stealing (minimum one day suspension)
- Profanity (including derogatory words such as shut up, dummy, stupid, "n" word, etc.)
- Throwing objects in anger with or without the intent to injure others (see physical assault above)
- Dishonesty
- Performing any illegal activities on County property, including but not limited to smoking, vaping, consuming alcohol, or other illegal substances, etc. Law enforcement may be involved depending on the circumstances.

## Disciplinary Policy

As a general rule, program staff will take preventive actions with campers to keep them in the program. However, Greenville County Rec reserves the right to suspend or discharge any camper for disruptive behaviors, offensive language, and/or destruction of property using the following guidelines:

### First Offense (except for mandatory “zero tolerance”)

- The camper will be spoken to in hopes that discussion alone will correct the problem.
- Parent/Guardians will be informed of any significant incidents.

### Second Offense

- Camper will be spoken to again and removed from activities as our staff deems necessary.
- Camper may receive service projects such as cleaning tables or assisting with trash.
- Parents/Guardians will be contacted and updated on the child’s behavior (preferably via a conference with the child and staff).
- Child may be required to be picked up from the program.

### Third Offense (Possible Suspension and/or Termination)

- If necessary, parent/guardian will be immediately notified of the child’s suspension or termination and will be required to pick up the suspended child as soon as possible.
- Parents/Guardians will be required to attend a conference with the child and staff when the child is picked up and sign a discipline report that states that he/she was informed of the disciplinary action taken.
- The length of the suspension will be determined by the Center Manager and District Manager and will be communicated to the parent/guardian at the conference (or via formal written communication if parent does not attend the conference).

**\*Note: Any offenses committed by a camper may include written notification to parents and/or suspension or termination of participation in the program at any time depending on the incident.**

These are discipline guidelines. Circumstances or behaviors may arise that will call for our staff to determine, on an individual basis, which consequences should be implemented. During discussion with staff, other disciplinary procedures may be implemented as necessary. Such procedures will be communicated to the parent or guardian as soon as possible.

### **QUESTIONS/EMERGENCIES BUT CAN’T REACH YOUR CENTER STAFF? THEN CONTACT US!**

**Greenville County Rec Admin. Office**  
Hours: Monday-Friday, 8:30 a.m. – 5:00 p.m.  
(864) 288-6470  
4806 Old Spartanburg Rd., Taylors, SC 29687

**April Jackson**  
Community Center District Manager  
(864) 467-3332  
[apjackson@greenvillecounty.org](mailto:apjackson@greenvillecounty.org)

**PLEASE SEE THE CAMPER’S CODE OF CONDUCT ON THE NEXT PAGE.  
THANK YOU AND LET’S HAVE A GREAT SUMMER!!!**



## CAMPER'S CODE OF CONDUCT

***(Parents, please review this information, in detail, with your child(ren))***

***In order for everyone to have a safe and enjoyable summer, all campers must demonstrate good behavior and respect for others by following these basic rules.***

### **CARE AND RESPECT FOR SELF, OTHERS AND THINGS**

1. Keep hands, feet and objects to yourself. Respect other people's belongings and space.
2. Treat other children, staff and visitors with respect (good behavior and language).
3. Follow the instructions of your counselors.
4. Always stay with your group.
5. Be kind to the environment and camp facilities, including all equipment.
6. Participate in all activities we have planned to make your summer fun. Share your positive attitude.
7. Be responsible for the things that you bring to camp. Your bathing suits, towels, lunch cooler, backpack, etc. are your responsibility. Label all your belongings with your name.
8. Be careful and watch out for others on the playground equipment. Exercise playground safety when using the equipment. Please use the equipment properly. If you see broken glass or broken equipment, tell your counselor immediately.
9. When on field trips and at the waterparks, we are guests of wherever we visit. PLEASE BE ON YOUR BEST BEHAVIOR, and thank people for letting us visit by using your best manners. That way we will be welcomed and allowed back again.
10. Bring a positive attitude with you every day.

### **CAMP STAFF WILL**

1. Praise, reward, encourage, and listen to the campers.
2. Reason with and set limits for the campers.
3. Provide clear explanations related to the camper's understanding.
4. Model appropriate behavior.
5. Provide natural and logical consequences for misbehaviors.
6. Use short, supervised periods of time-outs.
7. Give clear directions for activities and schedule of events.
8. Interact with parents and provide updates on their child's participation in camp.

### **CAMPERS WILL AVOID**

1. Hurting others and self.
2. Leaving designated areas without permission.
3. Running away from staff.
4. Destruction of property.
5. Cursing or profane language.
6. Threatening violence.
7. Jeopardizing the health and safety of others.

***For safety reasons, certain behaviors cannot be tolerated. These behaviors may result in a child's suspension or termination from the program. If such misbehaviors occur, parents will be notified and will be expected to support and work with camp staff.***

***Goals: Make new friend; Have loads of fun; Share new experiences;  
and Have a terrific summer at Camp!***

**1**

Campers obtain the life skills needed

Camp educates the whole child

**2**

**3**  
Camp allows kids to unplug from technology

**6**

## SUMMER CAMP BENEFITS

Plenty of time for play

**4**

**5**  
Children can reinvent themselves

Camp promotes independence

**6**